



SCHOOL OF HEALTH AND HUMAN SERVICES

o Master of Science in Human Service Management

The M.S. in *Human Services Management* program has established the following admissions requirements.

- General Requirements
 - o Complete application, available at www.nlu.edu/applyonline
 - o Official transcripts from all institutions where a degree was earned. Official E-transcripts are acceptable and must be sent directly from the issuing institution to admissions@nl.edu
 - A bachelor's degree from a regionally accredited institution must be verified
 - o Professional résumé
 - o A written statement of academic and professional goals, as follows:
 - Please describe the reasons for applying to the NLU Master of Science (M.S.) program in Human Service Management (HSM).
 - What are your career goals?
 - How would this program of study help you realize these goals?
 - In what ways do you hope to contribute to the field of Human Service Management?

Please limit your response to no more than 750 words (three double-spaced pages or less).
- Additional Program-Specific Admissions Requirements: M.S. in Human Services Management
 - o A minimum of two professional letters of recommendation, addressing topics/questions as established and periodically revised by the faculty.
 - Letters of recommendation must be written by individuals who know the candidate from an academic or professional perspective and are able to comment on the candidate's capacity for undertaking graduate studies.
 - o If already working in the Human Services field, at least one letters of recommendation should be from an executive level manager of a Human Service agency.
 - When completing your letter of recommendation for the applicant, please be sure to include the following information in your letter:
 - o How long you have known the applicant and in what capacity.
 - o Your assessment of the applicant's academic background and their likelihood of success in a graduate program.
 - o Your assessment of the applicant's maturity, work ethic, and openness to feedback.
 - o Your assessment of the applicant's experience with and/or specialized skills related to the field of Human Service Management.
 - o Faculty review and interview