

How to Become an Election Judge at Polling Places



**SPEAK UP AND
SPEAK OUT**
summit



Knowledge Check: Pre-module Questions

1. What is an election judge?
2. What are the requirements to become an election judge?
3. How do you become an election judge?



2024 General Primary Election Judge Training

**The Illinois State Board of
Elections**





DUTIES OF ELECTION JUDGES



Responsible for the administration of election procedures in the polling place



Ensure the election process is administered fairly and in accordance with the law

Open and close the polls

Maintain the chain of custody and integrity of all election materials

Ensure only qualified voters are permitted to vote and only vote once

Ensure pollwatchers are able to observe the process, and that they adhere to the laws that govern their behavior

Ensure all voters are able to mark their ballots privately and cast it in secrecy

Give instructions in the method of voting when requested. Give assistance to voters who cannot read or write the English language or who are blind.

Maintain order in the polling place throughout the day



Tally the vote after the polls close and certify the election results in that precinct

Ensure compliance in the campaign free zone



ELECTION JUDGE QUALIFICATIONS



Be of good repute and character, and not subject to the registration requirement of the sex offender registration act

Be able to speak, read and write the English language

Not a candidate for any office in the election and not an elected committeeperson

Reside in and be entitled to vote in the precinct where selected to serve as judge. However, in each precinct one judge of each party may be appointed from outside the precinct.

Be a US Citizen

Be skilled in the four fundamental rules of math

Be of good understanding and capable



Student Election Judges

An election authority may establish a program to permit a person who is not entitled to vote to serve as an election judge if the individual has the following qualifications:

- Is a U.S. citizen
- Is a junior or senior in good standing enrolled in a public or private secondary school, or is currently enrolled in a community college or a public or private college or university in Illinois
- Has the written approval of both the principal and a parent or legal guardian
- Has a GPA of at least 3.0 on a 4.0 scale
- Has satisfactorily completed the training course for election judges
- Meets all other qualifications for appointment and service as an election judge



You are Officers of the Circuit Court!

- Uphold the U.S. and Illinois Constitution.
- You are the sole authority in the polling place.
- You are the sole authority in the Campaign Free Zone.
- You are responsible for the proper conduct of the Election.

SBFJ No. J-10
FD R.125 7/13-06
Revised July 2006

OATH OR AFFIRMATION OF JUDGE OF ELECTION

NOTE: Before any vote is taken, each Judge of Election shall subscribe to this oath.

STATE OF ILLINOIS
County of _____

Precinct No. _____
(City, Village, Township, District, Ward, etc.) _____

I do solemnly swear (or affirm, as the case may be) that I will support the Constitution of the United States and the Constitution of the State of Illinois, that I will faithfully discharge the duties of the office of Judge of Election, according to the best of my ability; I further affirm that I am a registered voter and that I am entitled to vote at this Election (strike this statement if you are a high school senior acting as an election judge under the provisions of Public Act 91-962).

Subscribed and sworn to before me this _____ day of _____, A.D. _____

(Signature of Judge Administering Oath) _____

TO FILL VACANCY OF JUDGE OF ELECTION

Subscribed and sworn to before me this _____ day of _____, A.D. _____

(Signature of Judge Administering Oath) _____ (Signature of Judge filling vacancy) _____

(Signature of Judge filling vacancy) _____ (Signature of Judge filling vacancy) _____

JUDGES OF ELECTION TIME SHEET

ADJOURNMENT OR RECESS PROHIBITED

After the opening of the polls, no adjournment shall be had nor shall any recess be taken, until all the votes cast at such election shall have been counted and the result publicly announced, except that when necessary one judge at a time may leave the polling place for a reasonable time during the casting of ballots. When a judge leaves and returns such judge will sign a time sheet indicating the length of the period such judge is absent from his/her duties. When absent the judge shall substitute someone of the same political party as himself/herself to act for him/her until he/she returns.

| SIGNATURE OF JUDGE LEAVING | TIME LEAVING | TIME RETURNING | SIGNATURE OF SUBSTITUTE JUDGE |
|----------------------------|--------------|----------------|-------------------------------|
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ELECTION JUDGE EXPENSE SHEET ON REVERSE SIDE

B-25
JULY 2006 EDITION
COMPTON, ILL.

Campaign Free Zone

**100 horizontal feet from the ENTRANCE to
the polling place/room**

- **No campaign signs**
- **No campaign buttons**
- **No electioneering**



Vote for
Washington and
Cornwallis!

**You are the sole authority of the
Campaign Free Zone!**

Voters that Require ID

- Driver's license or State ID
- Utility bill
- Student ID and mail addressed to address of residence
- Government check
- Paycheck
- Lease or contract for residence
- Bank statement
- Other government document

Voters must show name and address documentation that matches the records.



Remember to...

- Rotate positions – it reduces fraud and it's the law.
- Act as a board; majority rules.
- Have equal authority – no head judge.



Who else may be present in the polls on Election Day?



- Law enforcement officials
- Qualified Poll Watchers (with proper credentials)
- Representatives of:
 - Attorney General
 - State's Attorney
 - Election Authority
 - State Board of Elections

Voter Assistance: for Voters with Disabilities or Voters who can't Read or Write the English Language.

10 ILCS 57-48, 17-14

Mandated
Revised, August, 2005
SBE No. C-5

AFFIDAVIT OF ASSISTED VOTER

STATE OF ILLINOIS }
COUNTY OF _____ } SS.

I, _____, do solemnly swear that I am a citizen of the United States, that I now reside in _____ Precinct No. _____ Ward _____ County of _____ and State of Illinois; that I am a duly qualified voter in said precinct and that --

(Mark an "X" in the proper square.)

1. I cannot read or write the English language.
2. I am physically disabled and/or blind.

NOTE: (A VOTER WHO PRESENTS AN ILLINOIS DISABLED PERSON IDENTIFICATION CARD, ISSUED TO THAT PERSON UNDER THE PROVISIONS OF THE ILLINOIS IDENTIFICATION CARD ACT, INDICATING THAT SUCH VOTER HAS A CLASS 1A OR CLASS 2 DISABILITY UNDER THE PROVISIONS OF SECTION 4A OF THE ILLINOIS IDENTIFICATION CARD ACT OR A VOTER WHO REQUIRES ASSISTANCE TO VOTE BY REASON OF BLINDNESS, DISABILITY, OR INABILITY TO READ OR WRITE MAY BE GIVEN ASSISTANCE BY A PERSON OF THE VOTER'S CHOICE, OTHER THAN THE VOTER'S EMPLOYER OR AGENT OF THAT EMPLOYER OR OFFICER OR AGENT OF THE VOTER'S UNION. IF NO SPECIFIC PERSON IS NAMED BY THE VOTER, THE VOTER IS ASSISTED BY 2 JUDGES, ONE FROM EACH POLITICAL PARTY.)

My physical disability is _____
(State specific physical disability)

I hereby request that I be assisted in voting by

(Name(s) of person(s) assisting voter)

Mark of Person Unable
to Sign Name
MARK _____

(Name or signature of person requesting assistance)

Signed and sworn to (or affirmed) by _____ before me,
on _____
(insert month, day, year)

Officer Administering Oath or Affirmation _____

(AFFIDAVIT OF PERSON(S) ASSISTING VOTER -- See next page)

- Affidavit of Assisted Voter must be filled out every time a voter receives assistance in the voting booth!
- This affidavit must be spindled along with the voters application.

Who can and can't give assistance?

Who can give assistance?

- Friend
- Relative
- Two election judges (one from each political party)

Who can't give assistance?

- Voter's employer
- Agent of the voter's employer
- Office of the voter's union
- Agent of the voter's union

Remember: Fill out Affidavit!




HELP ILLINOIS VOTE!

**★ BECOME
AN ELECTION
JUDGE! ★**

Becoming an Election Judge is a great way to participate in the democratic process and ensure safe, secure elections!

Election Judges also get compensated for their time. Pay varies by jurisdiction.

Contact your Local Election Authority, party chair, or ward/township committeeperson today to express your interest in serving your community as an Election Judge!



ILLINOIS STATE BOARD OF ELECTIONS

- Information For Voters
- Campaign Disclosure
- Voting Systems
- Running for Office
- Candidate Filing and Results
- Business Registration
- Press Room
- About The Board

State of Illinois Coronavirus Response Site X

Voter Services

[Online Voter Registration](#)

[Polling Place Locator](#)

[Find My Elected Officials
\(District Locator\)](#)

[Voting By Mail Application](#)

[Voting By Mail Ballot Drop Box Locations](#)

[Voting By Mail Frequently Asked
Questions](#)

[Illinois Voter's Guide](#)

Committee Services

[IDIS 3.0 Website/Login](#)

News

Press Releases

- 4/1/2024
[Campaign Disclosure – March 2024 Quarterly Report Filing
Deadline – Monday, April 15, 2024](#)
- 2/20/2024
[Ranked-Choice and Voting Systems Task Force Meeting
Schedule](#)
- 1/19/2024
[Campaign Disclosure - Complaints Prior to the March 19,
2024 General Primary Election](#)
- 1/16/2024
[Conference room changed for Jan. 17 board meeting in
Chicago office](#)
- 1/1/2024
[Campaign Disclosure – December 2023 Quarterly Report
Filing Deadline – Tuesday, January 16, 2024](#)

[More...](#)

Upcoming Events

[Next Board Meeting
Friday, April 19, 2024](#)

Calendar

- 4/9/2024
[CANVASSING](#)
- 4/17/2024
[DEMOCRATIC PARTY COUNTY CONVENTION –
FIRST DAY TO CONDUCT](#)
- 4/17/2024
[REPUBLICAN PARTY COUNTY CONVENTION](#)
- 4/19/2024
[CANVASS – STATE BOARD OF ELECTIONS](#)
- 4/29/2024
[LIST OF PRECINCT COMMITTEEPERSONS –
REPUBLICAN PARTY](#)

[More...](#)

ILLINOIS STATE BOARD OF ELECTIONS

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- Press Room
- About The Board

State of Illinois Coronavirus Response Site

Information for Voters Menu

Election Information

- Election Authority Contact Information
- Election Results
- Who is Running for Office?
- Referenda Search
- Schedule of Future Elections

Register to Vote

- Illinois Online Voter Registration Application
- Illinois Voter Registration Application Form(English)
- Illinois Voter Registration Application Form(Spanish)
- Registration Deadlines
- Registering to Vote in Illinois (pamphlet)
- Registration Federal Postcard

Voter Registration Information

- Am I Registered to Vote in Illinois?
- Find Your Election Authorities Mailing Address
- Automatic Voter Registration
- Electronic Automated Registration Updates

Deputy Registrar Program

- Civic Organization Application
- Deputy Registrar Guidelines
- Deputy Registrar Pamphlet

Voting Information

- Vote By Mail Ballot Dropbox Locations
- Early Voting/Grace Period Registration/Election Day Vote Center Locations
- Early Voting Pamphlet
- Vote By Mail FAQ
- Military and Overseas Voting
- Polling Place Accessibility
- Precinct Maps
- Registration/Polling Place Lookup
- Voting by Mail
- Voting on Election Day
- Find My Elected Officials (District Locator)
- Provisional Ballot Search
- Illinois Voter's Guide

Election Security

- ScamAlert: Combating Disinformation
- Safeguarding Your Vote
- Protecting Yourself Online
- Cyber Navigator Program
- SBE on YouTube

Frequently Asked Questions

Election

- Where can I find sample ballots?
- More...

Voter Registration

- What forms of identification are required when I register to vote?
- More...

Voting Systems

- Administrative Code Approval of Voting Systems
- Illinois Certified Voting Systems
- Election Authority Voting Equipment Information - 2019
- Election Authority Voting Equipment Information - 2021

Misc

- Purchase Voter Registration Data

Election Authorities

Elections are administered locally by the state's 108 election authorities. These are the county clerks in 100 counties, 2 county election commissions and 6 municipal election commissions. These local authorities are a very important part of Illinois' election process. As part of their many responsibilities they handle local voter registration programs, train election judges, select polling places, get ballots printed, oversee Election Day activities, and supervise the vote count at the local level.

Select A Jurisdiction

Jurisdiction: Please Choose A Jurisdiction

- All
- ADAMS
- ALEXANDER
- BOND
- BOONE
- BROWN
- BUREAU
- CALHOUN
- CARROLL
- CASS
- CHAMPAIGN
- CHRISTIAN
- CLARK
- CLAY
- CLINTON
- COLES

Springfield Office
 2329 S. MacArthur Blvd.
 Springfield, IL 62704
 Phone: 217-782-4141
 Fax: 217-782-5959

Chicago Office
 69 W. Washington Suite LL08
 Chicago, IL 60602
 Phone: 312-814-6440
 Fax: 312-814-6485

External Links
 Illinois Amber
 National Center
 Illinois Electic
 Federal Electi
 State of Illinois
 Election Assis

Contact Us
 Employment Opportunities
 Feedback
 Publications
 Glossary
 Frequently Asked Questions



Interview: Da Wen Mei

- ★ **What year or when did you start to vote?**
- ★ **How old were you when you registered to vote?**
- ★ **Did someone support you to register to vote?**
- ★ **How did they support you?**
- ★ **Do you vote in most elections?**
- ★ **How do you vote?**
- ★ **Do you vote at a polling place? Who takes you?**
- ★ **Do you vote by mail?**
- ★ **Does anyone help you with that?**
- ★ **How did you feel being able to vote?**
- ★ **Do you have any advice for people about voting?**
- ★ **[Matty's Voting Interview Video](#)**



Knowledge Check: Post-module Questions

What is an election judge?



Knowledge Check: Post-module Questions

What is an election judge?

An election judge helps supervise elections and provides assistance to voters to ensure the voting process is fair.



Knowledge Check: Post-module Questions

What are the requirements to become an election judge?



Knowledge Check: Post-module Questions

What are the requirements to become an election judge?

To become an election judge you must be a U.S. citizen, a registered voter (if over the age of 18), able to speak, read, and write in the English language.



Knowledge Check: Post-module Questions

How do you become an election judge?



Knowledge Check: Post-module Questions

How do you become an election judge?

To become an election judge contact your local election authority, party chair, or ward/township committeeperson to express your interest.



Speak Up and Speak Out!

Welcome to our advocacy initiative where self-advocates are empowered to make their voices heard.

Our goal is to facilitate meetings between self-advocates and legislators because **your voice matters** and **advocacy drives change**.

Feeling ready to set up a meeting with your legislator? Reach out to:

Sabrina Wyman, Legislative Advocacy Coordinator, The Arc of Illinois. Sabrina@thearcofil.org or **815-464-1832 ext 1016.**



Speak Up and Speak Out!

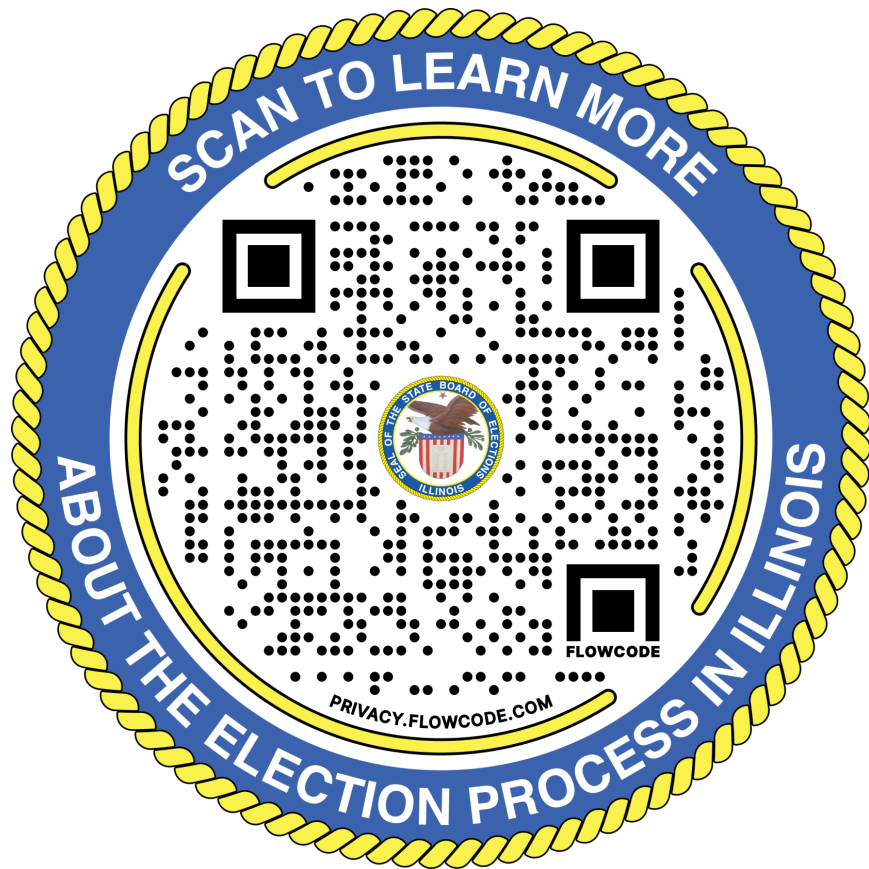


Virtual
October 9th–11th



Resources

Scan this QR code
for resources and
to learn more
about the election
process in Illinois.



Resources

Going Home Coalition Facebook Page

<https://www.facebook.com/GoingHomeLifeintheCommunity/>

Going Home Coalition Instagram Page

<https://www.instagram.com/goinghomeillinois/>

Going Home Coalition Webpage

<https://www.goinghomeillinois.org/>

Going Home Coalition Join Us

<https://www.goinghomeillinois.org/join-us/>



Resources

The Arc of Illinois Website

<https://www.thearcofil.org/>

The Arc of Illinois Newsletter

<https://www.thearcofil.org/take-action/sign-up-for-enewsletter/>

[Recordings of Modules and Slide Decks](#)



Resources

CBS Documentary – No Place Like Home: People with Disabilities Fight to Stay Out of Institutions (Long Version)

<https://www.cbsnews.com/video/no-place-like-home-people-with-disabilities-fight-to-stay-out-of-institutions-cbs-reports/https://www.thearcofil.org/>

CBS Documentary – No Place Like Home: People with Disabilities Fight to Stay Out of Institutions (Short Version)

https://www.youtube.com/watch?v=_GDG0ABlhp4



Resources

Accessible Vote by Mail

Accessible Vote By Mail

What is accessible vote by mail?

- ➔ A required accommodation for Illinois voters with print disabilities. If you're not sure if this applies to you, please contact your county.
- ➔ Voters will receive their ballot electronically from their election authority and vote privately and independently at home using their own devices. ➔ To apply, voters must be registered to vote in their jurisdiction.
- ➔ Voters will be mailed an envelope to return their voted ballot to the election authority. ➔ Required under 10 ILCS 5/19-2.6

What is required of the voter?

- Be a qualified registered voter with a disability that prohibits them from independently reading, marking, and verifying a vote by mail ballot.
- Make an application for an accessible vote by mail ballot.
- Provide the election authority with their email address where the ballot access link can be sent.
- Apply for a ballot by November 3, 2022.
- Return the ballot in the certification envelope mailed by the election authority.

Quick Facts:

- Accessible vote by mail is **NOT** electronic voting. Voters will use their devices to mark the ballot, but ballots are returned by mail.
- This option is for voters with print disabilities.
- This is available in the entire state of Illinois.

PLEASE NOTE:
If you live in the city of Chicago, you still have the option of using accessible vote by mail, but the process may look a bit different from what is laid out here, because they use a different vendor.

Illinois State Board of Elections
elections.il.gov

10 ILCS 5/19-2.5, 19-2.6, 19-3, 29-10

Suggested
Revised September, 2023
SBE A-7-3

APPLICATION FOR PERMANENT ACCESSIBLE VOTE BY MAIL STATUS

| | |
|-------------------------|--|
| Applicant's Name | For Election Authority's Use Only |
| Street Address | Ballot Style: |
| City, State, Zip | Voter ID: |
| County | |
| Date of Birth* | For Election Judge's Use Only |
| Phone Number* | Initials: |
| Email* | Voter's Consecutive Number: |

*Optional information, even though this is not required, providing it may aid in the processing of your ballot.
I am currently a registered voter and wish to apply for permanent vote by mail status.
I state that I reside at the address specified above, in the stated municipality and county, that I have resided at such address for at least 30 days; that I am lawfully entitled to vote at the next regularly scheduled election, and that:

I wish to vote by mail in all subsequent elections that do not require a party designation.

I wish to vote by mail in all subsequent elections and wish to receive the party ballot indicated below in all elections that require a party designation:

Democratic Republican Other* _____

I hereby make application for an official ballot or ballots to be voted by me at such election, and I agree that I shall return such ballot or ballots to the official issuing the same prior to the closing of the polls on the date of the election or, if returned by mail, postmarked no later than election day, for counting no later than during the period for counting provisional ballots, the last day of which is the 14th day following election day.

I swear or affirm that I am a voter with a non-temporary print disability, and as a result of this disability, I am making a request to receive vote by mail ballots electronically so that I may privately and independently mark, verify, and print my vote by mail ballot.

Under penalties as provided by law pursuant to 10 ILCS 5/29-10, the undersigned certifies that the statements set forth in this application are true and correct.

Signature of Applicant

Today's Date

Address to which ballot should be mailed (if different from above)

| |
|--|
| |
| |
| |

IMPORTANT:
You must return the completed and signed application to the election authority with jurisdiction over your registration.

Mail To:

*Voter will only receive a primary ballot if the party listed is an established party in a race in which the voter is entitled to vote.

SPEAK UP
AND
SPEAK OUT
summit

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**SPEAK UP AND
SPEAK OUT**
summit



Thank you!



In partnership with the Illinois Council on Developmental Disabilities. This project was supported, in part by grant number CFDA 93.630, from the U.S. Administration for Community Living, Department of Health and Human Services, Washington, D.C. 20201. Grantees undertaking projects with government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent official ACL policy.

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