



New Incoming Student Checklist

YOUR DRS COUNSELOR NEEDS ALL THIS INFORMATION BEFORE WE ARE ABLE TO HELP YOU WITH FUNDING FOR SCHOOL.

DEADLINE: ~~MAY 1ST~~ March 1st

1. Apply for FAFSA (www.fafsa.ed.gov) between October 1st and March 1st. Your college will post your financial aid package to your account. It may take several months to post, so always check your college account!

- Print a copy of your FAFSA Application Confirmation
- Print out your Financial Aid Package from your college

2. Acceptance statement/Letter from your college

3. Contact the Accommodation Department/Disability Services office at your college to set up your accommodations.

4. High School Transcripts (unofficial/official)

5. Copy of ACT or SAT scores, if applicable.

6. Placement Test

7. Tuition Bill or cost estimate of your college *when available to you

8. Write a personal essay about your vocational goal (1 page)

- a. What do you want to Major in and why? (You cannot state you are undecided. Please choose a major, in which will train you for your vocational goal.)
- b. If Applicable, Describe your current level of education and previous college training.
- c. Describe your extracurricular activities you have engaged in that will contribute to your vocational goal. (Employment, clubs, sports, volunteer experiences, church activities, etc.)
- d. Describe how you are prepared to enter college and manage a college environment. Mention obstacles you have overcome.

9. Attach the college program information from your major.





Community College/University Checklist

YOUR DRS COUNSELOR NEEDS ALL THIS INFORMATION BEFORE WE ARE ABLE TO HELP YOU WITH FUNDING FOR SCHOOL FOR RETURNING STUDENTS.

1. Apply for FAFSA (www.fafsa.ed.gov) between October 1st and March 1st. Your college will post your financial aid package to your account. It may take several months to post, so always check your college account!

-Print a copy of your FAFSA Application Confirmation

-Print out your Financial Aid Package from your college

2. Spring 2025 semester grades (**Submit by June 6th**)

3. Tuition bill or cost estimate of your college *when available to you (**Submit by July 15th**)

4. Fall 2025 class schedule (**Submit by July 15th**)

